



NOTICE TO PROCEED

MR. GERRY AC. ARELLANO

Senior Vice President

DBP SERVICE CORPORATION

2nd Floor, Executive Bldg. Ctr, Gil Puyat Ave.,
Makati City

Dear **MR. ARELLANO**:

Please be informed that Notice to Proceed is hereby given to **DBP Service Corporation** with regards to the attached contract for the Procurement of Human Resource Provider for CY 2024 effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the DOST-Food and Nutrition Research Institute.

Thank you and our best regards.

Very truly yours,

Lucieden G. Raz
ATTY. LUCIEDEN G. RAZ

Deputy Director/Director III

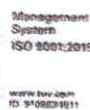
Officer-in-Charge, Office of the Director

Conforme:

[Signature]
Signature over Printed Name

Name of the Winning Bidder

Date of receipt: _____



CONTRACT AGREEMENT FOR THE PROCUREMENT OF HUMAN RESOURCE SERVICES

KNOW ALL MEN BY THESE PRESENTS

This **Contract Agreement for Human Resource Services for CY 2024** is made and entered into this ____ day of July 2024 by and between:

The **DEPARTMENT OF SCIENCE AND TECHNOLOGY – FOOD AND NUTRITION RESEARCH INSTITUTE (DOST-FNRI)**, the principal arm of the government in food and nutrition research and development by virtue of Executive Order No. 94 dated July 01, 1947 with office address at the DOST Compound, Gen. Santos Avenue, Bicutan, Taguig City, Metro Manila, represented in this Agreement by its Deputy Director and Officer-in-Charge, Office of the Director, **ATTY. LUCIEDEN G. RAZ**, hereinafter called the **"PROCURING ENTITY"**

-and-

The **DBP SERVICE CORPORATION**, a private firm duly organized and existing under and by virtue of the laws of the Republic of the Philippines with principal address at 2nd Floor Executive Bldg., Sen. Gil Puyat Avenue cor. Makati Avenue, Makati City, represented by its President, **RAUL LUIS D. MANALIGOD**, by virtue of a Board Resolution No. 54-A dated December 14, 2021, hereinafter referred to as the **"SERVICE PROVIDER"**

WHEREAS, the Procuring Entity requires the services of a qualified staffing service provider for the provision of Human Resources Services for Calendar Year 2024, the "Services";

WHEREAS, for the procurement of said services, a public bidding was conducted pursuant to the provisions of Republic Act No. 9184 and its 2016 revised Implementing Rules and Regulations;

WHEREAS, Service Provider was declared as the Single Calculated and Responsive Bid in accordance with the Republic Act No. 9184, and its 2016 Revised Implementing Rules and Regulations;

WHEREAS, the Procuring Entity Director has approved the BAC Resolution No. 2024-05-08, recommending the Award of Contract to the Service Provider in the amount of **Fifty Four Million Nine Hundred Eighty One Thousand Four Hundred Sixty Eight Pesos and 27/100 Only (PhP 54,981,468.27)** hereinafter called the "Contract Price";

NOW, THEREFORE, for and in consideration of the foregoing, is entered into by and between the Procuring Entity and the Service Provider, with the following covenants, to wit:

I. COMPOSITION

The following documents shall be deemed to form and be read and construed as part of this Contract Agreement, viz.:

1. Purchase Request
2. 2024 DOST-FNRI Salary Grades and Qualification Standards
3. Service Provider's Price Quotation
4. Terms of Reference
5. Notice of Award
6. Performance Security
7. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Service Provider agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

II. SERVICES

The Service Provider shall perform the services specified in Terms of Reference which is made an integral part of this Contract ("Services")

III. CONTRACT PERIOD


The contract period shall be effective for a period of six months commencing on July 2024 to December 2024.

IN WITNESS WHEREOF, the parties hereto have caused this Contract Agreement executed this _____ day of _____, 2024 at the City of _____.

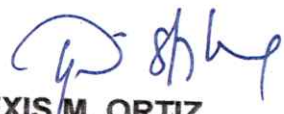
**DOST - FOOD & NUTRITION RESEARCH
INSTITUTE**
(Procuring Entity)


ATTY. LUCIEDEN G. RAZ
Director III and OIC, Office of the Director

**DBP SERVICE
CORPORATION**
(Service Provider)


RAUL LUIS D. MANALIGOD
President

SIGNED IN THE PRESENCE OF:


ALEXIS M. ORTIZ
Chief Administrative Officer, FAD


GERRY A. ARELLANO
First Vice President

CERTIFIED FUNDS AVAILABLE


BONJOBIE F. CAJANO, CPA, CT
Accountant III

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ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BEFORE ME, a Notary Public for and in the above jurisdiction, personally came and appeared the following:

NAME	IDENTIFICATION	DATE OF ISSUANCE	PLACE OF ISSUANCE
ATTY. LUCIEDEN G. RAZ	PASSPORT NO : P1151795C	AUG 2, 2022	DEA MANILA
RAUL LUIS D. MANALIGOD	SSI NO : 33-4692339-1		

Known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their voluntary act and deed and of the corporation/s herein represented.

The above instrument refers to a Contract Agreement, and consists of eight (8) pages including this page where the acknowledgment is written, duly signed by the parties and their instrumental witnesses on each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this _____ day of 15 AUG 2024 2024 at the MAKATI CITY

NOTARY PUBLIC

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Series of 2024

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