Republic of the Philippines
**Department of Science and Technology**
**FOOD AND NUTRITION RESEARCH INSTITUTE**
General Santos Avenue, Bicutan, Taguig City, Philippines
DOST-FNRI

PHILIPPINE QUALITY AWARD
QUEST FOR EXCELLENCE
TÜVRheinland CERTIFIED
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BAGONG PILIPINAS

# NOTICE TO PROCEED

January 08, 2024

**Ms. Arlene S. Perez**
Authorized Representative
**RCJ Trading and General Merchandise**
381 Brgy. Santor, Tanauan City
Batangas

Dear **Ms. Perez**:

Please be informed that notice to proceed is hereby given to **RCJ Trading and General Merchandise** with regards to the attached P.O. # 651-2024 for the Procurement of Assorted Laboratory Supplies effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementing Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the Food and Nutrition Research Institute.

Thank you and our best regards.

Very truly yours,

Lucieden G. Raz
**ATTY. LUCIEDEN G. RAZ**
Deputy Director/Director III & Officer-in-Charge,
Office of the Director

Conforme:

Arlinda S. Perez
Signature over Printed Name
Representative of the Winning Bidder
Date of receipt: Jan 08, 24

Appendix 61

# PURCHASE ORDER

Republic of the Philippines
**Department of Science and Technology**
**FOOD AND NUTRITION RESEARCH INSTITUTE**
General Santos Avenue, Bicutan, Taguig City, Philippines

DOST-FNRI

Management System ISO 9001:2015

BAGONG PILIPINAS

| | | | |
|---|---|---|---|
| Supplier: | RCJ TRADING AND GENERAL MERCHANDISE | PO.No. | 651-2024 |
| Address: | 381 Brgy. Santor, Tanauan City, Batangas | Date | 6-Sep-2024 |
| TEL# | 043-4067960 | Mode of Procurement: | Public Bidding |
| TIN: | 230429479001 | PR# | 2024-07-430 dtd. 07-30-2024 |

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

| | | | |
|---|---|---|---|
| Place of Delivery: | c/o FNRI Property Section | Delivery Term: | 60 Calendar Days upon receipt of approved PO |
| Date of Delivery: | 60 Calendar Days upon receipt of approved PO | Payment Term: | 30 Days |

| Stock/Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| | | **Lot 7** | | | |
| | boxes | Syringe, 10 mL, G21x1, DVR-3422 (100pcs/Box) | 100 | 550.00 | 55,000.00 |
| | boxes | Syringe, 5 mL, G23x1, DVR 3412 (100pcs/Box) | 100 | 550.00 | 55,000.00 |
| | boxes | Disposable Underpads, Super Absorbent Gel, Medium, 900 x 600 mm (10-pcs in a pack/100-pcs in a box) Specifications: composed of Non-woven, PE film, wood-pulp and super absorbent polymer material | 20 | 350.00 | 7,000.00 |
| | boxes | Gloves, FDA approved, Nitrile, Violet/Purple, XS, 100 boxes; S ,250 boxes; M, 200 boxes; L, 100 boxes (Box of 100s) | 650 | 360.00 | 234,000.00 |
| | packs | Tissue roll/Bathroom Tissue, 2ply with core, no print, 12 rolls/pack | 30 | 65.00 | 1,950.00 |
| | packs | *Interfolded Paper Towels, 1-ply, Pack of 175 pulls,* White, no print, 200mm x 200mm | 90 | 150.00 | 13,500.00 |
| | bottles | Multipurpose Bleach, No scent, Original, 1gal/3785mL bot | 20 | 355.00 | 7,100.00 |
| | bottles | Dishwashing Liquid, Antibac (branded), 475mL bot | 128 | 375.00 | 48,000.00 |
| | bottles | Dishwashing Liquid, Antibac (branded), 240mL bot | 128 | 230.00 | 29,440.00 |
| | rolls | Cotton Roll, 400 grams, 100% absorbent, with FDA Reg (FDA approved medical device, preferably made in the Philippines) | 51 | 300.00 | 15,300.00 |
| | | **Lot 10** | | | |
| | pcs. | Textile Marker, Fine point, Green Label, 600m writing distance, Bullet Tip 2.0mm, Indelible ink | 122 | 45.00 | 5,490.00 |
| | packs | Copy Paper A4, Premium White, 80 GSM, box of 5 pks (1 pack of 500 sheets) | 20 | 240.00 | 4,800.00 |
| | boxes | Ultra Fine Pen, Ball Point Stick Pen, C4 0.4 Red, Violet, Green, Blue (12pcs/box) | 12 | 480.00 | 5,760.00 |
| | pcs. | General Purpose Masking Tape 2218, 24mm x 20M, can withstand -86C | 400 | 65.00 | 26,000.00 |
| | pcs. | General Purpose Masking Tape 2218, 48mm x 20M, can withstand -86C | 200 | 85.00 | 17,000.00 |
| | pcs. | Utility Packaging Tape Clear, 24mm x 20M, branded | 300 | 45.00 | 13,500.00 |
| | pcs. | Transparent Packaging Box Tape, Heavy Duty Carton Sealing Tape, 48mm x 100M | 145 | 85.00 | 12,325.00 |

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| | | | | | |
|---|---|---|---|---|---|
| | packs | Vellum Specialty Board, 220 GSM, White, A4, 10pcs /pack | 100 | 65.00 | 6,500.00 |
| | boxes | Paper Clips No.3 33mm 53.2G, Box of 100s, Round Vinyl Assorted Color | 10 | 60.00 | 600.00 |
| | boxes | Paper Clips No.5 50mm 118G, Box of 100s, Round Vinyl Coated Assorted Color | 12 | 55.00 | 660.00 |
| | boxes | Binder Clips, 2" (51mm), Black, Box of 12s | 36 | 65.00 | 2,340.00 |
| | boxes | Binder Clips, 1" (25mm), Black, Box of 12s | 24 | 40.00 | 960.00 |
| | boxes | Binder Clips, 3/4" (19mm), Black, Box of 12s | 48 | 30.00 | 1,440.00 |
| | pcs. | L-Type Plastic Folder, Long, Clear | 250 | 35.00 | 8,750.00 |
| | pcs. | L-Type Plastic Folder, A4, Clear | 250 | 30.00 | 7,500.00 |
| | pcs. | CLEARBOOK SPIRAL LONG with 20 sheets plastic pockets Refillable (27 holes) Green - 108; Yellow – 54; Violet/Purple - 48; Red - 66; Orange - 12; Blue – 12 | 200 | 100.00 | 20,000.00 |
| | packs | PVC Binding Covers, A4, Clear, 200mic, pk/100s | 20 | 750.00 | 15,000.00 |
| | | | | | 614,915.00 |
| | | Less | 5% VAT | 27,451.56 | |
| | | | 1% EWT | 5,490.31 | 32,941.87 |
| | | NET | | | 581,973.13 |

Charged to: DOH - Vitamin A Status of Filipino Pre-School Children and Pregnant Women - National Nutrition Survey 2023

End-User: JUNNLIT LORAINE B. RIVERA

(Total Amount in Words) Six Hundred Fourteen Thousand Nine Hundred Fifteen Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth(1/10) of one percent for every day of delay shall be imposed.

Conforme:

ARLINDA S. PEREZ

(Signature over printed name)

(Date)

Very truly yours,

ATTY. LUCIEDEN G. RAZ
Deputy Director / Director III
Officer-In-Charge, Office of the Director

Fund Cluster: 07
Funds Available: 614,915.00

BONJOBIE F. CAJANO CPA, CTT
Accountant III

ORS/BURS No. : 02-308601-2024-09-857
Date of the ORS/BURS: 9/6/24
Amount : 614,915.00

SI 203080-00

JAN 07 2025

RECEIVED
BY:

JAN 02 2025

9:24