

ANNOUNCEMENT OF VACANT POSITIONS

The **DOST- Food and Nutrition Research Institute (DOST-FNRI)** is in need of highly competent staff, with high potential to occupy the following vacant position/s:

I. NUTRITION AND FOOD RESEARCH AND DEVELOPMENT DIVISION

1. One (1) Science Research Specialist II

Salary Grade: 16

Basic Salary: Php 39, 672.00/ month

Item No.: FNRIB-SRAS2-11-1998

Minimum Qualification Requirements:		
Education	:	Bachelor's degree relevant to the job
Experience	:	1 year of relevant experience
Training	:	4 hours of relevant training
Eligibility	:	Career Service (Professional) / Second Level Eligibility

Preferred Qualifications/ Attributes:

- Bachelor's degree preferably in Nutrition, Community Nutrition, Nutrition and Dietetics
- Master's degree in Nutrition, Applied Nutrition, Clinical Nutrition, and/or allied health profession or with at least 6 units is an advantage;
- RA 1080 is an advantage.
- With productive experience in leading a small group of researchers in the conduct of clinical nutrition and epidemiological R&D;
- With experience in conducting R&D relevant to life stage nutrition;
- With a significant background in various statistical programs and software for quantitative and qualitative data such as SPSS, STATA, R, EpiInfo, Orange, and NVivo;
- With at least 1 publication/manuscript as Author / Co-Author.
- Competent in nutritional assessment and evaluation and experience in development of nutrition standards and tools using new techniques or methods is an advantage.
- Able to demonstrate initiative, resourcefulness, innovativeness, keen eye for details and can work with minimal supervision;
- Above average technical writing and communication skills.

Brief functions of the position:

- Prepare research proposals anchored on and responsive to the section's road map in particular and the institute's research agenda in general;
- Implements approved research and/or studies and all activities under a project (data collection, processing and management);
- Supervises the work of small group of researchers in the conduct of project activities;

- Prepares technical paper/report and other materials for publication;
- Tests and proposes new procedures and techniques;
- Renders technical assistance/services on food and nutrition (resource person, trainer, facilitator, speaker) and nutrition counseling activities;
- Performs other duties and related tasks assigned by the supervisor.

2. One (1) Science Research Specialist I

Salary Grade: 13

Basic Salary: Php 31, 320.00/ month

Item No.: FNRIB-SRAS1-11-1998

Minimum Qualification Requirements:		
Education	:	Bachelor's degree relevant to the job
Experience	:	None required
Training	:	None required
Eligibility	:	Career Service (Professional) / Second Level Eligibility

Preferred Qualifications/ Attributes:

- Bachelor's degree preferably in Nutrition, Community Nutrition, Nutrition and Dietetics
- RA 1080 is an advantage.
- With at least 1 publication/manuscript as Author / Co-Author.
- Preferably with experience in conducting clinical nutrition and epidemiological research relevant to life-stage nutrition;
- Experience in anthropometric, dietary assessment and evaluation and development of nutrition tools using new techniques or methods is an advantage;
- Able to demonstrate initiative, resourcefulness, innovativeness, keen eye for details and can work with minimal supervision;
- Above average technical writing and communication skills.

Brief functions of the position:

- Participates in the conceptualization and implementation of R&D activities;
- Assists in the implementation of approved research and/or studies, data collection, data processing/analysis, and management and all activities under a project;
- Prepares technical paper/report and other materials for publication;
- Assists in testing and proposes new procedures and techniques;
- Renders technical assistance services on food and nutrition (resource person, trainer, facilitator, speaker) and nutrition counseling activities;
- Performs other duties and related tasks assigned by the supervisor.

DOST-FNRI highly encourages all interested and qualified applicants including Persons with Disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identity to apply for the abovementioned vacant positions.

Qualified and interested applicants must submit the following documents not later than March 22, 2024:

1. Letter of application addressed to:

ATTY. LUCIEDEN G. RAZ

Deputy Director/ Director III

Officer-in-Charge, Office of the Director

Department of Science and Technology - Food and Nutrition Research Institute,
Bicutan, Taguig City, Metro Manila

(Indicate the position applied for and the item no.)

NOTE: (DOST-FNRI Applicants who are applying for the vacant positions outside their Division, shall secure the signature of his/her Division Chief, for proper notification on their letter of application)

2. Personal Data Sheet (PDS) **(Please read carefully and follow the instructions)**
You may download PDS at this link <http://csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html>
3. Accomplished Work Experience Sheet;
4. Performance Rating for the last rating period
5. Photocopy of certificate of eligibility/rating/license;
6. Photocopy of Transcript of Records and Diploma
7. Photocopy of training/seminars attended/ Awards (kindly arrange it in chronological order);
8. Photocopy of Service Record/ Certificate of Work Experience (Indicate actual duties and responsibilities; and
9. I.D. Picture (2 pcs) - passport size with name tag

QUALIFIED APPLICANTS are advised to send through email their application requirements addressed to:

ATTY. LUCIEDEN G. RAZ

Deputy Director/ Director III

Officer-in-Charge, Office of the Director

Thru


Ms. REMEA V. ESTRELLA

Human Resource Management Section

Department of Science and Technology - Food and Nutrition Research Institute

Email: dostfnri.hrms2@gmail.com or fnri.careers@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED


ATTY. LUCIEDEN G. RAZ
Deputy Director/ Director III
Officer-in-Charge, Office of the Director

Date Posted: March 7, 2024