



ANNOUNCEMENT OF VACANT POSITIONS

The **DOST- Food and Nutrition Research Institute (DOST-FNRI)** is in need of highly competent staff, with high potential to occupy the following vacant position/s:

I. NUTRITION AND FOOD RESEARCH AND DEVELOPMENT DIVISION

1. One (1) Senior Science Research Specialist

Salary Grade: 19

Basic Salary: Php 51, 357/ month

Item No.: FNRIB-SRSRS-23-1998

Minimum Qualification Requirements:		
Education	:	Bachelor's degree relevant to the job
Experience	:	2 years of relevant experience
Training	:	8 hours of relevant training
Eligibility	:	Career Service (Professional) / Second Level Eligibility

Preferred Qualifications/ Attributes:

- Master's Degree in Nutrition, Applied Nutrition, Community Nutrition, Nutrition and Dietetics, and/or Allied Health Sciences; and, a Registered Nutritionist-Dietitian
- With at least 3 years of productive experience in conducting research and development (R & D) relevant to life-stage nutrition, clinical nutrition, biomedical nutrition and epidemiological studies;
- Has demonstrated competency in developing research proposals, project management and implementation related to clinical nutrition, biomedical nutrition and epidemiological researchers across the life course; must have conceptualized and implemented at least two (2) R& D studies as project leader;
- Must have published at least 2 papers in ISI or Scopus-indexed journals as senior author (excluding thesis/dissertation);
- With at least 16 hours relevant training in nutrition or management;
- Proficiency in computer software operations, statistical programs and software for quantitative and qualitative data such as: SPSS, STATA, R, and NVivo is an advantage;
- Competent in dietary and energy expenditure/requirement assessment and evaluation;
- Experience in development of nutrition tool and standards and MNT tools is also an advantage;
- With above average technical writing and communication skills.

Brief functions of the position:

- Develops research proposals anchored on and responsive to the section's road map in particular and the institute's research agenda in general;
- Supervises/oversees/leads the management and implementation (data collection, processing and analysis) of approved research and development projects/studies;
- Assists the Section Chief in planning, managing, and monitoring programs, projects and other activities implemented in the Section;
- Prepares, reviews and edits technical reports, accomplishment reports, and manuscripts for publication
- Conducts coaching and mentoring activities to project team members, as need arises
- Tests and proposes new procedures and techniques;
- Renders technical assistance/services on food and nutrition (resource person, trainer, facilitator) and nutrition counseling activities;
- Serves as a member of technical and non-technical committees within and outside FNRI; and,
- Performs related tasks and other duties assigned by the supervisor.

II. TECHNOLOGY DIFFUSION AND S&T SERVICES DIVISION

2. One (1) Science Research Analyst

Salary Grade: 11

Basic Salary: Php 27, 000/ month

Item No.: FNRIB-SRAN-8-1998

to be detailed at the Nutrition and Food Research and Development Division

Minimum Qualification Requirements:		
Education	:	Bachelor's degree relevant to the job
Experience	:	None required
Training	:	None required
Eligibility	:	Career Service (Professional) / Second Level Eligibility

Preferred Qualifications/ Attributes:

- Bachelor's degree in Chemistry, Biochemistry, Nutrition and Dietetics, Food Technology
- Must be a Registered Chemical Technician with experience in nutrient analysis and handling analytical instrumentation.
- With 8 hours relevant training in food and nutrition research tools, laboratory analysis and analytical instrumentation (HPLC, GC, ICPs and etc.)
- Preferably with 6 months relevant experience in: Food composition data compilation using direct and indirect method; analytical chemistry and instrumentation (ICP, HPLC. GC and etc); and food/chemical analysis.

Brief functions of the position

- Participates and performs research and activities related to food quality and safety;
- Assists in the conduct of approved researches and/or studies under a Project;
- Conducts assigned nutrient/chemical analysis for the project;
- Assists in the evaluation and updating of method of analysis, nutrition tools (such as Philippine Food Composition Tables) and other food quality and safety related tools;
- Assists in the preparation research proposals, technical reports, accomplishment reports and manuscript for publication;
- Assists in prescribing, evaluating and monitoring broad procedures and/or methods for a Project;
- Assist section head in planning, managing and monitoring programs and projects implemented in the Section;
- Perform related works and other duties assigned by the supervisor.

DOST-FNRI highly encourages all interested and qualified applicants including Persons with Disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identity to apply for the abovementioned vacant positions.

Qualified and interested applicants must submit the following documents not later than April 30, 2024:

1. Letter of application addressed to:

ATTY. LUCIEDEN G. RAZ

Deputy Director/ Director III

Officer-in-Charge, Office of the Director

Department of Science and Technology - Food and Nutrition Research Institute,
Bicutan, Taguig City, Metro Manila

(Indicate the position applied for and the item no.)

NOTE: (DOST-FNRI Applicants who are applying for the vacant positions outside their Division, shall secure the signature of his/her Division Chief, for proper notification on their letter of application)

2. Personal Data Sheet (PDS) **(Please read carefully and follow the instructions)**
You may download PDS at this link <http://csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html>
3. Accomplished Work Experience Sheet;
4. Performance Rating for the last rating period
5. Photocopy of certificate of eligibility/rating/license;
6. Photocopy of Transcript of Records and Diploma
7. Photocopy of training/seminars attended/ Awards (kindly arrange it in chronological order);
8. Photocopy of Service Record/ Certificate of Work Experience (Indicate actual duties and responsibilities; and
9. I.D. Picture (2 pcs) - passport size with name tag

QUALIFIED APPLICANTS are advised to send through email their application requirements addressed to:

ATTY. LUCIEDEN G. RAZ

Deputy Director/ Director III

Officer-in-Charge, Office of the Director

Thru

Ms. REMEA V. ESTRELLA

Human Resource Management Section

Department of Science and Technology - Food and Nutrition Research Institute

Email: dostfnri.hrms2@gmail.com or fnri.careers@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED


ATTY. LUCIEDEN G. RAZ

Deputy Director/ Director III

Officer-in-Charge, Office of the Director

Date Posted: April 15, 2024