



ANNOUNCEMENT OF VACANT POSITIONS

The **DOST- Food and Nutrition Research Institute (DOST-FNRI)** is in need of highly competent staff, with high potential to occupy the following vacant position/s:

I. **TECHNOLOGY DIFFUSION AND S&T SERVICES DIVISION**

1. **One (1) Senior Science Research Specialist**

Salary Grade: 19

Basic Salary: Php 53,873.00/ month

Item No.: FNRIB-SRSRS-11-1998

to be detailed at the MIS- Office of the Director

Minimum Qualification Requirements:		
Education	:	Bachelor's degree relevant to the job
Experience	:	2 years of relevant experience
Training	:	8 hours of relevant training
Eligibility	:	Career Service (Professional) / Second Level Eligibility

Preferred Qualifications/ Attributes:

- Bachelor's degree in Information Technology, Computer Science, Computer Engineering or related field.
- Certifications in Windows, Linux, Cisco, and Security is a plus.
- Expertise in network technologies.
- Knowledgeable in MS and Linux Servers and Google Workspace.
- Practical knowledge of server configurations, OpenStack, and Proxmox.
- Thorough understanding of firewalls.
- Proficient in deploying web applications and knowledgeable about GitHub, Docker, Ansible, and Jenkins.

Brief functions of the position

- Leads in the implementation of MIS Unit projects.
- Manages IT Infrastructure and Information Systems.
- Administers websites and network.
- Plans and directs IT activities.
- Leads in the provision of IT support services.
- Prepares IT project proposals for funding.
- Reviews and revises IT Policy.

II. NUTRITION AND FOOD RESEARCH AND DEVELOPMENT DIVISION

2. One Science Research Specialist I

Salary Grade: 13

Basic Salary: Php 32, 870.00/ month

Item No.: FNRIB-SRAS1-17-1998

Minimum Qualification Requirements:		
Education	:	Bachelor's degree relevant to the job
Experience	:	None required
Training	:	None required
Eligibility	:	Career Service (Professional) / Second-Level Eligibility

Preferred Qualifications/ Attributes:

- Bachelor's degree preferably in Nutrition, Community Nutrition, Nutrition and Dietetics
- RA 1080 / Career Service Professional / Second Level Eligibility;
- Competency in nutritional (anthropometry and dietary) assessment and evaluation and experience in development of nutrition tools using new/advanced techniques or methods (e.g. artificial intelligence) is an advantage;
- With at least 1 publication / manuscript as Author / Co-Author.
- Preferably with experience in conducting clinical nutrition, intervention or epidemiological studies relevant to life stage nutrition;
- Able to demonstrate initiative, resourcefulness, innovativeness, keen eye for details and can work with minimal supervision;
- Above average technical writing and communication skills.

Brief functions of the position:

- Participates in the conceptualization and implementation of R & D activities;
- Assists in the implementation of approved research and/or studies, data collection, data processing/analysis and management and all activities under a project;
- Prepares technical paper/report and other materials for publication;
- Assists in testing and proposes new procedures and techniques;
- Renders technical assistance services on food and nutrition (resource person, trainor, facilitator, speaker) and nutrition counseling activities;
- Performs other duties and related tasks assigned by the supervisor.

DOST-FNRI highly encourages all interested and qualified applicants including Persons with Disability (PWD) and members of the indigenous communities, irrespective of sexual orientation and gender identity to apply for the abovementioned vacant positions.

Qualified and interested applicants must submit the following documents not later than November 13, 2024:

1. Letter of application addressed to:
ATTY. LUCIEDEN G. RAZ
Deputy Director/ Director III
Officer-in-Charge, Office of the Director
Department of Science and Technology - Food and Nutrition Research Institute,
Bicutan, Taguig City, Metro Manila

(Indicate the position applied for and the item no.)

NOTE: (DOST-FNRI Applicants who are applying for the vacant positions outside their Division, shall secure the signature of his/her Division Chief, for proper notification on their letter of application)

2. Personal Data Sheet (PDS) **(Please read carefully and follow the instructions)**
You may download PDS at this link <http://csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html>
3. Accomplished Work Experience Sheet;
4. Performance Rating for the last rating period
5. Photocopy of certificate of eligibility/rating/license;
6. Photocopy of Transcript of Records and Diploma
7. Photocopy of training/seminars attended/ Awards (kindly arrange it in chronological order);
8. Photocopy of Service Record/ Certificate of Work Experience (Indicate actual duties and responsibilities; and
9. I.D. Picture (2 pcs) - passport size with name tag

QUALIFIED APPLICANTS are advised to send through email their application requirements addressed to:

ATTY. LUCIEDEN G. RAZ

Deputy Director/ Director III

Officer-in-Charge, Office of the Director

Thru


Ms. REMEA V. ESTRELLA

Human Resource Management Section

Department of Science and Technology - Food and Nutrition Research Institute

Email: dostfnri.hrms2@gmail.com or fnri.careers@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED


ATTY. LUCIEDEN G. RAZ
Deputy Director/ Director III
Officer-in-Charge, Office of the Director

Date Posted: October 29, 2024