### ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT (Page 1 of 2)

Name of Agency: FOOD AND NUTRITION RESEARCH INSTITUTE-DOST

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Period Covered: CY 2015

	Total Amount of Approved APP	Total Number of Procurement Activities	No. of Contracts Awarded	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entities who Acquired Bid Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility Stage	No. of Bid Opportunities Posted at PhilGEPS	No. of Contract Award Posted at PhilGEPS
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11
1. Public Bidding*			Stephenson as an an	Press and the second second second	Construction of Series	C The second second			Contract Sector Sector Sector	Mente al const
1.1. Goods	39,439,760.43	23	26	44,362,777.75	4	58	56	32	23	20
1.2. Works	6,672,000.00	0	0	1	and a stage and a lot to a stage of the stage of the stage of the			T		
1.3. Consulting Services	3,328,000.00	2	0		3			Contraction of the Contraction o		
Sub-Total	49,439,760.43	25	26	44,362,777.75	7	58	56	32	23	20
2. Alternative Modes	Berne and the second second		Research the s				ling to search the second			State of the second
2.1.1 Shopping (52.1 b above 50K)	85,707,803.00	142	138	20,297,870.68				I THE REAL PROPERTY OF	392	211
2.1.2 Shopping (Others)					States and a state	a the second second second	Service State Party	CHARGE CONTRACT		B. Sandara
2.2. Direct Contracting	817,076.07		6	817,076.07	and the second second		an a	A CONTRACTOR OF THE OWNER	( and the second second	Support States
2.3. Repeat Order	207,120.00		2	207,120.00	CONSTRUCTION OF THE OWNER			as the section of the	- State of the second second	States and states
2.4. Limited Source Bidding			1				Rectored and the second	1906 States And States States	2	1
2.5.1 Negotiation (Common-Use Supplies)			1				The second states			Contraction of the second
2.5.2 Negotiation (TFB 53.1)		The second in the Local of Contract of Contract of Contract		1			The state of the second second	. Examples and the second		I
2.5.3 Negotiation (SVP 53.9 above 50K)					A CARLEN AND SHOWN		Special Content of the			
2.5.4 Negotiation (Others)			l	The second secon			IN THE REPORT OF	Englishing states of the		and the second
Sub-Total	86,731,999.07	142	146	21,322,066.75			And Constants	Distance in the second	394	212
3. Foreign Funded Procurement**	Contractor and the second	and the second second	NAME OF STREET	Ball Ball and Ball			No. of California States	Non-States and states		Contraction of the
3.1. Publicly-Bid				1				A Contraction of the second		Harris and
3.2. Alternative Modes									Structure of the second structure of	
Sub-Total	0.00	0	0	0.00	No. 1000 Republic			Designation of the second second		AN AN AND AND AND AND AND AND AND AND AN
4. Others, specify:										
TOTAL	136,171,759.50	167	172	65,684,844.50				Contractor and the second		States and

\* Should include foreign-funded publicly-bid projects per procurement type

\*\* All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

1.536231884

#### ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT (Page 2 of 2)

Name of Agency: FOOD AND NUTRITION RESEARCH INSTITUTE-DOST

Period Covered: CY 2015

	Total No. Of Contracts that incurred negative slippage	Total No. of contracts with amendments to order or variation orders	Ave. No. of Days for Approval of Resolution/Issuance of Notice of Award	No. of Contracts with Observers Attending	No. of Contracts with COA Observers Attending	Ave. No.of Days to Resolve Requests for Reconsiderations / Protests	No. of Contracts Awarded within prescribed timeframes
	Column 12	Column 13	Column 14	Column 15	Column 16	Column 17	Column 18
1. Public Bidding*							MEASON DOCUMENTS
1.1. Goods	0	0	3	2	0	2	25
1.2. Works	0	0	3	0	0	2	0
1.3. Consulting Services	0	0	3	0	0	2	0
Sub-Total	0	0	N/A	2	0	2.00	25
2. Alternative Modes			Contraction of the Association of the Association			and the state of the state of the	No. 1999 Top of the second
2.1.1 Shopping (52.1 b above 50K)		Weitersteinen sich eine sich eine				and the state of the second second	
2.1.2 Shopping (Others)		Participation States and a state	Contraction of the second second second	and the state of the state of the state			
2.2. Direct Contracting		CONTRACTOR OF STREET, STORE	Contraction of the second second				
2.3. Repeat Order	A DELANDER NO. CASEN		The second second second second second		N HORSE STREET, ST		
2.4. Limited Source Bidding		A REAL PROPERTY AND	The second second second second second second second		C AND AND AND AND AND AND AND ADDRESS		
2.5.1 Negotiation (Common-Use Supplies)		NEW CONTRACTOR OF THE	States and the second second second second				Alter Transformer Transformer
2.5.2 Negotiation (TFB 53.1)		The second second second second	The last development of the second second second	and the second			
2.5.3 Negotiation (SVP 53.9 above 50K)		al de la serie					
2.5.4 Negotiation (Others)	CARL CONTRACTOR						
Sub-Total	HINC PROCESSION AND A				The state of the s		
3. Foreign Funded Procurement**		Manager Street and an and and	No. of Contract of				
3.1. Publicly-Bid							
3.2. Alternative Modes			Succession of the state of the second				Addition and an or so of
Sub-Total							
4. Others, specify:		CONTRACTOR OF THE OWNER	PERSONAL AND A COMPANY OF A DESCRIPTION OF A DESCRIPTION OF A DESCRIPTIONO			A STORE A STORE OF STORE AND	Non-State State State
TOTAL	Conversion of the second	NUMBER OF STREET, STRE	the second s	Sector of the sector sector			Contraction of the second second

\* Should include forgign-funded publicly-bid projects per procurement type

\*\* All procurement/using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

AQUILINA V. DELA CRUZ BAC Secretariat

DR. FEFOINAND B. OAMAR BAC Chair

V. CAPANZANA, Ph.D MARI Directo

	Agency Score
Sub-indicator 1a	67.54%
Sub-indicator 1b	15.12%
Sub-indicator 2a	30.90%
Sub-indicator 2b	0.00%
Sub-indicator 2c	1.24%
Sub-indicator 2d	0.32%
Sub-indicator 2e	0.00%
Sub-indicator 3a	2.32
Sub-indicator 3b	2.24
Sub-indicator 3c	1.28
Sub-indicator 6a	248.50%
Sub-indicator 6b	76.92%
Sub-indicator 6c	145.21%
Sub-indicator 8a	• 48.24%
Sub-indicator 8b	104.00%
Sub-indicator 8c	28.00%
Sub-indicator 9a	96.15%
Sub-indicator 9b	#DIV/0!
Sub-indicator 9c	#DIV/0!
Sub-indicator 13b	7.69%

ANNEX C APCPI Revised Scoring and Rating System

	Assessment Conditions	Poer/Net Compliant (0)	Asceptable (1)	Satisfactory (2)	Very Satisfactory/ Compliant (
	R I. COMPLIANCE WITH LEGISLATIVE AND REGULATORY FRAMEWORK	0	1	2	3
die	ator 1. Competitive Bidding as Default Procurement Method				
1	(a) Percentage of public bidding contracts in terms of amount of total procurement	1	0.7	0.81	0
2	(b) Percentage of public bidding contracts in terms of volume of total procurement		0.2		
dia.	ator 2. Altornative Methods of Procurement				
	(a) Percentage of Shopping contracts in terms of amount of total procurement	1		1	Y
4	(b) Percentage of Negotiated Procurement in terms of amount of total procurement		0.0		0
5	(c) Percentage of Direct Contracting in terms of amount of total procurement	1	0.0		0
6	[d] Percentage of Repeat Order contracts in terms of amount of total procurement		0.0		0
7	(e) Percentage of Limited Source contracts in terms of amount of total procurement		0.0-		C
8	(f) Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Not Compliant			Compliant
dic	ator 3. Competitiveness of the Bidding Process				
9	(a) Average number of entities who acquired bidding documents		3	4.00	6
10	(b) Average number of bidders who submitted bids		2	3.00	
12	(c) Average number of hidders who passed eligibility stage (d) Sufficient period to prepare bids	Not Grand Print	1	2.00	
-		Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
LA	R II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY tor 4. Presence of Procurement Organizations				
3	(a) Creation of Bids and Awards Committees (BACs)				
	(b) Creation of a BAC Secretariat or Procurement Unit	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
		Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
icr	tor 5. Procurement Planning and Implementation				
5	(a) APP is prepared for all types of procurement	Not Compliant			Compliant
G	tor 6. Use of Philippine Government Electronic Procurement System (PhilGEPs)				
7	(a) Percentage of bid opportunities posted by the Phil-GEPs-registered Agency (b) Percentage of contract award information posted by the Phil-GEPs-registered Agency		0.71	0.81	(
в	(c) Percentage of contract awards procured through alternative methods posted by the Phil-GEPs-registered Agency		0.20	0.51	(
		L	0.20	0.51	C
G	tor 7. System for Disseminating and Monitoring Procurement Information				
	(a) Presence of website that provides up-to-date procurement information easily accessible at no cost (b) Preparation of Procurement Monitoring Reports using the prescribed format, prompt submission to GPPB, and posting in agency	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
0	website	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
	(a) Percentage of total amount of procurement awarded against total amount of approved APPs (b) Percentage of total number of contracts awarded against total number of procurement activities done through public bidding	1.00	-	0.61	0
	(c) Percentage of failed biddings and total number of procurement activities conducted		0.90	0.93	0
	tor 9: Compliance with Procurement Timeframes	L	1	0.08	0
	(a) Percentage of contracts awarded within the prescribed period to procure goods as indicated in Annex "C" of the IRR	1	1		
			0.90	0.96	1
-	(b) Percentage of contracts awarded within the prescribed period to procure infrastructure projects as indicated in Annex "C" of the IRR		0.90	0.96	1
1	(c) Percentage of contracts awarded within the prescribed period to procure consulting services as indicated in Annex "C" of the IRR		0.90	0.96	and printed in the second s
	tor 10. Capacity Building for Government Personnel and Private Sector Participants			0.90	1
cal	a) There is a sustem within the suscession with a sure in the sure of the sure in the sure of the sure			0.70	1
1	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel	Not Compliant	Partially Compliant		
	(a) there is a system within the procuring entity to evaluate the performance of procurement personnel     (b) Percentage of Participation of procurement straining     (c) Agency has activities to inform and update entities on public procurement	Not Compliant Less than 60.00% Trained Not Compliant	Partially Compliant Between 60.00-75.99% Trained	Substantially Compliant Between 76.00-90.99% Trained	Fully Compliant Between 91.00-100%
cat	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel (b) Percentage of participation of procurement staff in annual procurement training (c) Agency has activities to inform and update entities on public procurement procurement of Procurement and Contract Management Records	Less than 60.00% Trained		Substantially Compliant	
cat	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel (b) Percentage of participation of procurement staff in annual procurement training (c) Agency has activities to inform and update entities on public procurement at 11. Management of Procurement and Centrast Management Resords (a) the McX. Secreturiat has a system for keeping and maintaining procurement resords.	Less than 60.00% Trained Not Compliant	Between 60.00-75.99% Trained	Substantially Compliant Between 76.00-90.99% Trained	Fully Compliant Between 91.00-100% Compliant
	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel (b) Percentage of participation of procurement staff in annual procurement training (c) Agency has activities to inform and update entities on public procurement as 11. Management of Procurement and Contract Management Resords (d) The BAC Secretaria bias a system for keeping and maintaining contract management records (b) Implementing Units has and is implementing a system for keeping and maintaining contract management records	Less than 60.00% Trained		Substantially Compliant	Fully Compliant Between 91.00-100%
	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel     (b) Percentage of participation of procurement staff an annual procurement training     (c) Agency has activities to inform and update entities on public procurement     (c) Agency has activities to inform and update entities on public procurement     (c) Agency has activities to inform and update entities on public procurement     (c) Agency has activities to inform and update entities on public procurement     (c) Agency has activities to inform and update entities on public procurement     (c) Agency has activities to inform and update entities on public procurement     (c) Agency has activities a system for keeping and maintaining procurement records     (c) Implementing up is inclusionary a system for keeping and maintaining contract management records     (c) applementing update as a system for keeping and maintaining     (c) applementing the strain the second activities of the system for keeping and maintaining     (c) applementing the strain the second activities of the system for keeping and maintaining     (c) applementing the system for keeping and maintaining     (c) Agency has activities of the system for keeping and maintaining     (c) applementing the system for keeping     (c) ap	Less than 60.00% Trained Not Compliant Not Compliant	Between 60.00-75.99% Trained Partially Compliant	Substantially Compliant Between 76.00-90.99% Trained Substantially Compliant	Fully Compliant Between 91.00-100% Compliant Fully Compliant
cat	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel (b) Percentage of participation of procurement staff an annual procurement training (c) Agency has activities to inform and update entities on public procurement act 11. Management of Procurement and Contract Management Rocords (a) The BAC Secretarial has a system for keeping and maintaining procurement records (b) Indementing the lish has not is implementing a system for keeping and maintaining contract management records ar 12. Contract Management Procedures and standards for quality control, acceptance and inspection, supervision of works and palation of contractor's enformance	Less than 60.00% Trained Not Compliant Not Compliant	Between 60.00-75.99% Trained Partially Compliant	Substantially Compliant Between 76.00-90.99% Trained Substantially Compliant	Fully Compliant Between 91.00-100% Compliant Fully Compliant
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	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel (b) Percentage of participation of procurement staff an annual procurement training (c) Agency has activities to inform and update entities on public procurement training (c) Agency has activities to inform and update entities on public procurement (c) Agency has activities to inform and update entities on public procurement (d) The DAC Sectorization has a system for kneping and maintaining procurement (e) The DAC Sectorization has a system for kneping and maintaining incourance training (b) Implementing Units has and is implementing a system for kneping and maintaining: contract management records (c) Agency has well defined procedures and tandards for quality control, acceptance and inspection, supervision of works and (c) Agency has well defined procedures and tandards for quality control, acceptance and inspection, supervision of works and (c) Agency complices with the thresholds preciribed for amendment to order, variation orders, advance payment, and slippage in publicly (c) Imply payment of procurement contracts: (c) Imply payment of procurement contracts (c) Imply payment of procurement contracts (c) Agency PACSPARENCY OF AGENCY PROCUREMENT SYSTEMS (c) Interdual to all stages of every public bidding activity (c) Agency conflices in public bidding activities (c) Agency construction and stages of every public bidding activities (c) Agency conflices in public biddi	Less than 60.00% Trained Not Compliant Not Compliant Not Compliant Not Compliant Not Compliant Not Compliant After 45 days	Between 60.00-75.99% Trained Partialty Compliant Partialty Compliant Partialty Compliant Partialty Compliant Between 28-45 days 0.70 Partialty Compliant	Substantially Compliant Between 76.00-90.079% Trained Substantially Compliant Substantially Compliant Substantially Compliant Substantially Compliant Between 31:37 days 0.80 Substantially Compliant	Fully Compliant Between 91.09 100% Compliant Fully Compliant Fully Compliant Fully Compliant On or before 30 days Compliant Compliant Compliant
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	(a) The cit is a system within the procuring entity to evaluate the performance of procurement personnel (b) Percentage of participation of procurement staffin annual procurement training (c) Agency has actilise to inform and update entities on public procurement training (c) Agency has actilise to inform and update entities on public procurement are 11. Management of Procurement and Contrast Management Resords (d) The BAC Secretorial build system for keeping and maintaining procurement records (d) The BAC Secretorial build system for keeping and maintaining procurement records (d) Implementing Units has and is implementing a system for keeping and maintaining contract management records (d) Agency has used the dired procurement and tandato for quality control, acceptance and inspection, supervision of works and (e) Agency has used the dired procurement contracts (e) Displementing Units has and is implementing a system for keeping and maintaining contract management records (e) Agency has used the dired procurement and tandato for quality control, acceptance and inspection, supervision of works and (e) Agency has used to the dired procurement contracts (e) Imply payment of procurement contracts (f) Agency changes (f) Adency control (f) Adency co	Less than 68.00% Forlined Not Compliant Not Compliant Not Compliant Not Compliant Rot Compliant After 45 days Not Compliant Not Compliant Not Compliant Below 60% compliance	Between 60.00-75.99% Trained Partially Compliant Partially Compliant Partially Compliant Partially Compliant Between 28-45 days 0.70 Partially Compliant Between 61-70.99% compliance	Substantially Compliant Between 76.00-900, Trained Substantially Compliant Substantially Compliant Substantially Compliant Substantially Compliant Detween 33-37 days 0.80 Substantially Compliant Detween 73-95, 99% compliance	Fully Compliant Between 91.00-100% Compliant Fully Compliant Fully Compliant Fully Compliant Fully Compliant On or before 30 days Compliant Compliant Other Body Compliant Other Body Compliant
	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel (b) Percentage of participation of procurement staff and annual procurement training (c) Agency has activities to inform and update entities on public procurement training (c) Agency has activities to inform and update entities on public procurement training (c) Agency has activities to inform and update entities on public procurement training (c) Agency has activities to inform and update entities on public procurement (c) Agency has activities to inform and update entities on public procurement records (d) Implementing Units has and is implementing a system for keeping and maintaining contract management records (e) Implementing Units has and is implementing a system for keeping and maintaining (c) Agency has activities of the proceedures and standards for quality control, acceptance and inspection, supervision of works and (d) Agency has used to the rescholds prescribed for amendment to order, variation orders, advance payment, and slippage in publicly (c) Timely payment of procurement contracts (c) Agency Activities (c) Adency Contract or Section (c) every public Under activity (c) Attempt and External Audit of ProcureMethod (c) Agency Action on Prior Year's Audit Recommend Activities (c) Adency Action on Prior Year's Audit Recommendations (APVAR) on procurement related transactions (d) Adency Action on Prior Year's Audit Recommendations (APVAR) on procurement related transactions (d) Adency Action on Prior Year's Audit Recommendations (APVAR) on procurement related transactions (d) Adency Action on Prior Year's Audit Recommendations (APVAR) on procurement related transactions (d) Adency Action on Prior Year's Audit Recommendations (APVAR) on procurement related transactions (d) Addit Aden	Less than 60.00% Trained Not Compliant Not Compliant Not Compliant Not Compliant Mot Compliant After 45 days Not Compliant Not Compliant	Between 60.00-75.99% Trained Partialty Compliant Partialty Compliant Partialty Compliant Partialty Compliant Between 28-45 days 0.70 Partialty Compliant	Substantially Compliant Between 76.00-90.079% Trained Substantially Compliant Substantially Compliant Substantially Compliant Substantially Compliant Between 31:37 days 0.80 Substantially Compliant	Fully Compilant Between 91.00-300% Compilant Fully Compilant Fully Compilant Fully Compilant Fully Compilant On or before 30 days Compilant Compilant

# ANNEX A GOVERNMENT PROCUREMENT POLICY BOARD

## Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: FOOD AND NUTRITION RESEARCH INSTITUTE-DOST Date of Self Assessment:November 2015 Name of Evaluator: DR. FERDINAND B. OAMAR Position: BAC, Chair

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentatio (Not to be Included in the Evaluation Fo
	AR I. COMPLIANCE WITH LEGISLATIVE AND REGULATORY FRA		·		
ndi	cator 1. Competitive Bidding as Default Procurement Method				
1	(a) Percentage of public bidding contracts in terms of amount	67.54%	0.00		PMRs
-	of total procurement	07.34%	0.00		PIVIRS
2	(b) Percentage of public bidding contracts in terms of volume of total procurement	15.12%	0.00		PMRs
idi	cator 2. Limited Use of Alternative Methods of Procurement				
	(a) Percentage of Shopping contracts in terms of amount of				T
3	total procurement	30.90%	0.00		PMRs
4	(b) Percentage of Negotiated Procurement in terms of amount of total procurement	0.00%	3.00		PMRs
5	(c) Percentage of Direct Contracting in terms of amount of total procurement	1.24%	2.00		PMRs
6	(d) Percentage of Repeat Order contracts in terms of amount of total procurement	0.32%	3.00		PMRs
7	(e) Percentage of Limited Source contracts in terms of	0.00%	3.00		DMD-
	amount of total procurement (f) Preparation of Annual Procurement Plan for Common-Use	0.00%	3.00		PMRs
8	Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Compliant	3.00		APP, APP-CSE, PMR
	Service				
	ator 3. Competitiveness of the Bidding Process				
	<ul> <li>(a) Average number of entities who acquired bidding documents</li> </ul>	2.32	0.00		Agency records and/or PhilGEPS records
.0	(b) Average number of bidders who submitted bids	2.24	1.00		Abstract of Bids or other agency records
1	(c) Average number of bidders who passed eligibility stage	1.28	1.00		Abstract of Bids or other agency records
12	(d) Sufficient period to prepare bids	Fully Compliant	3.00		Agency records and/or PhilGEPS records
		Average I	1.58	****	1
ILL	AR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEM		1.30		
	ator 4. Presence of Procurement Organizations				
3	(a) Creation of Bids and Awards Committee(s)	Fully Compliant	3.00		Verify copy of Order creating BAC; Organizational Chart; and Certification of Training
.4	(b) Creation of a BAC Secretariat or Procurement Unit	Fully Compliant	3.00		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
dic	ator 5. Procurement Planning and Implementation				
5	(a) APP is prepared for all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any)
lic	ator 6. Use of Philippine Government Electronic Procurement	System (PhilGEP	(5)		I
	a) Percentage of bid opportunities posted by the Phil-GEPs- registered Agency	248.50%	3.00		Agency records and/or PhilGEPS records
7	b) Percentage of contract award information posted by the	76.92%	2.00		Agency records and/or PhilGEPS records
1	Phil-GEPs-registered Agency c) Percentage of contract awards procured through				
- 1	Iternative methods posted by the Phil-GEPs-registered Agency	153.62%	3.00		Agency records and/or PhilGEPS records
lica	ator 7. System for Disseminating and Monitoring Procuremen	t Information			
			Т		Identify specific procurement-related
1	a) Presence of website that provides up-to-date procurement information easily accessible at no cost	Fully Compliant	3.00		portion in the agency website and specifi website links
1	<li>b) Preparation of Procurement Monitoring Reports using the prescribed format, prompt submission to GPPB, and posting n agency website</li>	Partially Compliant	1.00		Copy of PMR and received copy that it wa submitted to GPPB
LA	R III. PROCUREMENT OPERATIONS AND MARKET PRACTICES	Average II	2.63	1	
	tor 8. Efficiency of Procurement Processes				
	a) Percentage of total amount of contracts awarded against				APP (including Supplemental amendment

# GOVERNMENT PROCUREMENT POLICY BOARD

# Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: FOOD AND NUTRITION RESEARCH INSTITUTE-DOST Date of Self Assessment:November 2015

Name of Evaluator: DR. FERDINAND B. OAMAR Position: BAC, Chair

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentatio (Not to be Included in the Evaluation For
22	(b) Percentage of total number of contracts awarded against total number of procurement activities done through public bidding	104.00%	3.00		APP(including Supplemental amendment if any)and PMRs
23	(c) Percentage of failed biddings and total number of procurement activities conducted	28.00%	0.00		APP (including Supplemental Amendments, if any) and PMRs
Indi	cator 9. Compliance with Procurement Timeframes	L			1
	(a) Percentage of contracts awarded within prescribed procurement time frames to procure goods as indicated in Annex "C" of the IRR	96.15%	2.00		PMRs
	<ul> <li>(b) Percentage of contracts awarded within prescribed procurement time frames to procure infrastructure projects as indicated in Annex "C" of the IRR</li> <li>(c) Percentage of contracts awarded within prescribed</li> </ul>	n/a	n/a		PMRs
26	procurement time frames to procure consulting services as indicated in Annex "C" of the IRR	n/a	n/a		PMRs
ndia	ator 10. Capacity Building for Government Personnel and Priv	vate Sector Parti	cipants		
27	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel	Not Compliant	0.00		Ask BAC Secretariat Head, verify Office Orders on training of Procurement Staff
28	(b) Percentage of participation of procurement staff in annual procurement training	Less than 60.00% Trained	0.00		Ask for copies of Office Orders, training modules, list of participants, schedules of actual training conducted
	(c) Agency has activities to inform and update entities on public procurement	Not Compliant	0.00		Ask for copies of documentation of activities for bidders
ndic	ator 11. Management of Procurement and Contract Manager	nent Records			1
30	(a) The BAC Secretariat has a system for keeping and maintaining procurement records	Substantially Compliant	2.00		Verify actual procurement records and time it took to retrieve records (should be no more than two hours) Refer to Section 4.1 of User's Manual for list of procurement-related documents fo record-keeping and maintenance.
31	(b) Implementing Unit has and is implementing a system for keeping and maintaining contract management records	Substantially Compliant	2.00		Verify actual contract management record and time it took to retrieve records should be no more than two hours
ndic	ator 12. Contract Management Procedures				1
32	(a) Agency has well defined procedures and standards for quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Substantially Compliant	2.00		Verify copies of written procedures for quality control, acceptance and inspection CPES evaluation formsz
33 a	b) Agency complies with the thresholds prescribed for amendment to order, variation orders, advance payment, and slippage in publicly bid contracts.	Substantially Compliant	2.00		Specific procurement contract with amendment to order, variation order or with negative slippage
34 (	c) Timely payment of procurement contracts	After 45 days	0.00		Ask Finance or Accounting Head of Agency for average period for the release of payments for procurement contracts
		Average III	1.17		
ILLA	R IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREN	IENT SYSTEM			
35 (	ator 13. Observer Participation in Public Bidding a) Observers are invited to all stages of every public bidding ctivity	Compliant	3.00		Verify copies of Invitation Letters to CSOs and professional associations and COA (Lis and average number of CSOs and PAs
36 (	b) Attendance of Observers in public bidding activities	7.69%	0.00		invited shall be noted.) PMRs and Abstract of Bids
dica	tor 14. Internal and External Audit of Procurement Activities				
7 (	a) Creation and operation of internal audit unit as prescribed y DBM (Circular Letter No. 2008-5, April 14, 2008)	Fully Compliant	3.00		Verify copy of Order or show actual organizational chart showing IAU, auidt reports, action plans and IAU recommendations
	b) Agency Action on Prior Year's Audit Recommendations APYAR) on procurement related transactions	Above 90- 100%	3.00		Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations

### **GOVERNMENT PROCUREMENT POLICY BOARD**

### Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: FOOD AND NUTRITION RESEARCH INSTITUTE-DOST Date of Self Assessment:November 2015 Name of Evaluator: DR. FERDINAND B. OAMAR Position: BAC, Chair

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the	Supporting Information/Documentation
	Assessment conditions	Agency score	APCPI Rating	Indicators and SubIndicators	(Not to be Included in the Evaluation Form
Indi	cator 15. Capacity to Handle Procurement Related Complaints	i			
39	(a) The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Substantially Compliant	2.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints
Indi	cator 16. Anti-Corruption Programs Related to Procurement				Teomplanto
	(a) Agency has a specific anti-corruption program/s related to procurement	Substantially Compliant	2.00		Verify documentation of anti-corruption program
		Average IV	2.17		
GRA	ND TOTAL (Avarege I + Average II + Average III + Average IV /	4)	1.89		

\* APCPI Rating is based on the APCPI Rating System found in Annex C of the User's Guide. Please use this rating system for the self-assessment. After completing the assessment, identify those Indicators with ratings of between 0 to 2 and formulate a procurement capacity development plan called the APCPI Action Plan based on the attached format and submit to GPPB for monitoring.

\* For sub-indicators that are not applicable to your specific agency, please write the word Not Applicable in the second column and do not put a rating

## Summary of APCPI Scores by Pillar

APCPI Pillars	Ideal Rating	Agency Rating
Pillar I: Compliance with Legislative and Regulatory Framework	3.0000	1.58
Pillar II: Agency Insitutional Framework and Management Capacity	3.0000	2.63
Pillar III: Procurement Operations and Market Practices	3.0000	1.17
Pillar IV. Integrity and Transparency of Agency Procurement Systems	3.0000	2.17
Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.0000	1.89

Annex D

# PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

## Name of Agency: Food and Nutrition Research Institute

#### Period: Jan. 2016-Oct 2016

Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
(1) Competitive Bidding as default Procurement Method 1.a. Percentage of public biddingcontracts in terms of amount of total procurement 1.b. Percentage of Public bidding contracts in terms of volume of total procurement	Public/Competetive Bidding as general rule in government procurement Procurement Planning particularly on the preparation of the Annual Procurement Plan that is compliant with the guideline in preparation and in the prescribed format		Management(Mancom	March to June, 2015	Budget:Training fee & supplies Php20,000.00 Food: 20,000.00
(2)Preparation of Procurement Monitoring Reports using the prescribed format for submission to GPPB and posting in the agency website	<ol> <li>To ensure awareness of the public in the procurement activities of the Institute particularly in providing information to the public about procurement undertaken by the Institute. 2. Compliance to reporting requirements</li> </ol>	Inclussion of PMR submission as a performance indicator/target of the BAC	Management(Mancom Members) Bids and Award Committee End Users	end of June and December of each year	Contractual Staff Php 180,000.00 Supplies: Php10,000.00
Percentage of participation of procurement staff in annual procurement training	Accountability	Inclussion of Procurement staff including BAC Members, Secretariat and TWG members in the training program of the Institute	Management/HRD	Once a year	
Management of Procurement and Contract The BAC Secretariat and Implementing Units has and is Implementing system for keeping and maintaining complete and easily retrievable contract management records	Building the Capacity of the BAC Secretariat particularly in Records Management	Provision of state-of-the art records management equipment (computers, and safe filing cabinets)	Management	January to June	
Agency has defined procedures or standards in quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Accountability		Management to assign staff		
					-

#### ANNEX B

5

#### FOOD AND NUTRITION RESEARCH INSTITUTE - DOST Procurement Monitoring Report as of November 30, 2015

Code	Procurement	PMO/	Mode of	1			 	Actual Proc	urement Acti	vity					Source of	1	ABC (PhP)		C	ontract Cost (Phi	n -	List of Invited Observer	s Date of
PAP)	Program/Project	End-User		Pre-Proc Conference	Ads/Post of IAEB		Sub/Open of Bids	Bid Evaluation		Notice of Award	Contract Signing			Acceptance / Turnover		Total	MOOE	со	Total	MOOE	со	List of myned observers	Receipt Invitatio
	Laboratory Equipment ref #2015-02-01	FNRI- NAMD	Public Bidding	4-Feb-15	18-Feb-15	5 26-Feb-15	11-Mar-15	3/11-12/2015	13-Mar-15	20-Mar-15	26-Mar-15	1-Apr-15	30-Jun-15	5 30-Jun-15	GAA-CO	5.804,000.00		5,804,000.00	5.800.370.00		5,800,370.00	Phil Chamber of Commerce & Industry /PICPA /Commission n Audit	5-Fe
	Tablet ref # 2015-02-02	FNRI- NAMD	Public Bidding	13-Feb-15	24-Eeb-15	5 4-Mar-15	17-Mar-15			Failed Biddin	g due to unme	t requirement	te.		GAA-CO	4,024,000.00		4,024,000.00					
	Laboratory Analysis for Vit. B12 ref# 2015-02-03	FNRI- NAMD	Public Bidding	4-Feb-15		5 13-Feb-15	25-Feb-15	25-Feb-15	26-Feb-15		23-Mar-15			15-Aug	Del Monte		700,000.00	4,024,000.00	700,000.00	700,000.00		Phil Chamber of Commerce & Industry /PICPA / Commission n Audit Phil Chamber of	2/05/2015 2/05/15 2/11/15
	Laboratory Supplies ref #2015- 02-04		Public Bidding	27-Feb-14	11-Mar-14	19-Mar-14	4/72014	4/7-8/2014	8-Apr-14	15-Apr-14	4-May-14	13-May-14	4-Jul-15	5 4-Jul-15	DOH	2,753,000.00	2,753,000.00		965,700.00 1,440,000.00	1,440,000.00		Commerce & Industry /PICPA / Commission n Audit	7-M:
	Laboratory Equipment ref #2015-02-05	TDSTSD BDU	Public Bidding	25-Feb-15	4-Mar-15	5 12-Mar-15	24-Mar-15	March 24-25, 2015	March 26- 27, 2015	28-May-15	5-Jun-15	1-Jul-15	27-Aug-15	27-Aug-15	GAA-CO	13,286,840.00		13,286,840,00	8,055,358.00		8,055,358.00	Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	March 9-15 March 6-15 March 4-15
	Laboratory Supplies c/o Sevilla & Timoteo ref #2015-03-06	NRDG & FRDG	Public Bidding	20-Mar-15	7-Apr-15	5 15-Apr-15	28-Apr-15	April 28-29. 2015	30-Apr-15	29 May-15 29May-15 25May-15 2June-15	June 3 & June 5, 2015	13Aug.15 25June-15 22June-15 30June-15			GAA-CO	1,043,412.00 617,300.00	1,043,412.00		849,877.00 449,498.00	849,877.00 449,498.00		Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	March 27-1 March 27-1 April 7, 201
	Laboratory Supplies ref #2015- 03-06		Public Bidding	26-Feb-14	17-Mar-14	25-Mar-14	8-Apr-14	6-Apr-14	11-Apr-14	30-May-14	4-Jun-14	16-Jun-14	26-Jun-15	6 26-Jun-15	GAA-CO	2,034,812.00	2,034,812.00		1,531,279.20	1,531,279.20		Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	7-M
	Tablet ref # 2015-03-07	FNRI- NAMD	Public Bidding	19-Mar-15	24-Mar-15	6-Apr-15	23-Apr-15	4/23-24/2015	27-Apr-15	4-May-15	14-May-15	26-May-15	8-Jun-15	i 8-Jun-15	GAA-CO	4.024.000.00		4.024.000.00	3.996.000.00		3,996,000.00	Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	3/24/2015 3/23/15 3/23/15
	Laboratory Supplies ref #2015- 04-08		Public Bidding	15-Apr-15	22-Apr-15	5 30-Apr-15	12-May-15	May 12-13, 2015	14-May-15	29-Jun-15	1-Jul-15	20-Jul-15	23-Sep-15	23-Sep-15	GAA-CO	720,000.00	720,000.00		681,275.00	681,275.00		Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	April 21, 20 April 21, 20 April 24, 20
	Printing of Flyres ref. # 2015-04-09	FNRI BDU	Public Bidding	15-Apr-15	22-Apr-15	5 30-Apr-15	12-May-15	May 12-13, 2015	14-May-15			Failed Bidd	ing due to unr	net requiremer	nts		2,034,812.00					Phil Chamber of Commerce & Industry /PICPA / Commission n Audit Phil Chamber of	April 21, 20 April 21, 20 April 24, 20
	Food Processing Equipment ref # 2015-04-10	FNRI BDU	Shopping/Small Value Procurement	t 11-May-15	15-May-15	5 22-May-15	5-Jun-15	8-Jun-15	9-Jun-15	6-Jul-15	7-Jul-15	30-Jul-15	14-Apr-15	5 14-Apr-15	GIA	5, 224,480.00		5,224,480.00	4,689,000.00		4,689,000.00	Commerce & Industry /PICPA / Commission n Audit	May 5, 201 may 14, 20 may 14, 20
	Real Time PCR Machine Ref # 2015-06-11	FNRI	Public Bidding	17-Jun-15	26-Jun-15	5 8-Jul-15	22-Jul-15	July 22-23, 2015	24-Jul-15	17-Aug-15	19-Aug-15	15-Sep-15			GAA-CO	3,180,000.00		3,180,000.00	3,180,000,00		3,180.000.00	Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	June 29, 20 June 30, 20 July 1, 201
	Fast Gas Chromatograph ref # 2015-06-12		Shopping/Small Value Procurement	t 17-Jun-15	26-Jun-15	i 8-Jul-15	22-Jul-15	July 22-23, 2015	24-Jul-15	24-Aug-15	28-Aug-15	23-Sep-15	14-Apr-15	14-Apr-15	GAA-CO	4,000,000.00		4,000,000.00	3,998,000.00		3,998,000,00	Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	July 8, 2019 July 14, 20 July 8, 2015
	Consultancy Bldg. ref # 2015- 06-13			15-Oct-15	17-Oct-15	10-Nov-15	23-Nov-15	1-Dec-15	2-Dec-15				led Bidding no						-				
	Printing of Modyuls rebidding ref. # 2015-07-14		Public Bidding	10-Jul-15	16-Jul-15	5 23-Jul-15	7-Aug-15	August 7-10,	11-Aug-15					net requiremer	nts		1,541,150.00					Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	7/15/2015 July 20, 20 July 20, 20
	Laboratory Supplies ref #2015- 07-15		Public Bidding	8-Jul-15	14-Jul-15	5 23-Jul-15	4-Aug-15	5-Aug-15	5-Aug-15	4-Sep-15	3-Sep-15	9-Sept15 22-Sept 2015	23Oct.15 8Oct.15	23Oct.15 8Oct.15	GAA-CO	1.002.000.00	1,002,000.00		240.000.00 700.000.00	240.000.00 700.000.00		Phil Chamber of Commerce & Industry /PICPA / Commission n Audit Phil Chamber of	July 27, 20 July 27, 20 July 27, 20
	Color Spectrophotometer ref # 2015-07-16		Public Bidding	16-Jul-15	24-Jul-15	3-Aug-15	17-Aug-15	18-Aug-15	19-Aug-15	10-Sep-15	9-Sep-15	5-Oct-15	11-Nov-15	11-Nov-15	GAA-CO	1,000,000.00		1,000,000.00	950,000.00	5	950,000.00	Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	July 21, 201 July 21, 201 July 29, 201

#### ANNEX B

FOOD AND NUTRITION RESEARCH INSTITUTE - DOST Procurement Monitoring Report as of November 30, 2015

2 4	Procurement	PMO/	Mode of						Actual Proc	urement Acti	vitv					Source of		ABC (PhP)		C	ontract Cost (PhP		List of Invited Observers	
Code PAP)		End-User		Pre-Proc Conference	Ads/Post of IAEB		Eligibilit y Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed		Acceptance / Turnover	Funds	Total	MOOE	со	Total	MOOE	co		Receipt o Invitation
	_aboratory Supplies ref #2015- 07-17	FNRI SLG	Public Bidding	6-Aug-15	13-Aug-15	20-Aug-15		2-Sep-15	September 2 3, 2015		15-Sept-15 18-Sept-15	18-Sep-15	7-Oct-15 9-Oct-15	23Oct. 15 16Oct. 15	23Oct. 15 16Oct. 15	GAA-CO	1,000.000.00 637.500.00		1,000.000.00 637.500.00	1,000.000.00 636.000.00		1,000.000.00	Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	Sept. 11, 20 Sept. 11, 20 Sept. 11, 20
	aboratory Supplies ref #2015- 04-082015-07-17																-			-				
	_aboratory Supplies ref #2015-	FNRI Bio-							September		21-Oct.15 22-Oct.15					GAA-CO	2.360,760.00	2,360,760.00					Phil Chamber of Commerce & Industry /PICPA / Commission n Audit	Sept. 3, 2015 Sept. 20, 201 Aug. 25, 2015
•	04-082015-08-18	Chem	Public Bidding	12-Aug-15	25-Aug-15	4-Sep-15	5	21-Sep-15	22-24, 2015	25-Sep-15	20-Oct.15					GAA-CU	2,300,700.00	2.500,700.00					Phil Chamber of	Sept. 9, 2015
	Printing of Modyuls negotiated ref. # 2015-08-19		Public Bidding	4.Sen.15	10-Sep.15	17-Sep-15	5		Sept. 30- Oct. 1, 2015	2-Oct-15	3-Oct-15		24-Nov-15	inot	delivered	GAA-CO	1,100.000.00	1,100.000.00					Commerce & Industry /PICPA / Commission n Audit	Sept. 9, 2015 Sept. 10, 201 Sept. 8, 2015
	Serum & Red Cell Folate Analysis ref #2015-09-21	FNRI	Public Bidding			29-Sep-15		12-Oct-15		5 14-Oct-15	1		24-Nov-1	5 31-Oct-1	5 31-Oct-15	5 GAA-CO	1,148,400.00	1.148.400.00					Phil Chamber of Commerce & Industry / Commission n Audit	Sept. 17, 201 Sept. 18, 201
						_																		
	Facts & Figures 2013 ref#2015-11-23	FNRI NAMD		13-Nov-15	16-Nov-15	23-Nov-15	5	7-Dec-15	9-Dec-1	5 10-Dec-15							950,000.00	950,000.00					Phil Chamber of	
	Printing of Facts & Figures 2013 ref #2015-08-20	FNRI		8-Oct-15		5 21-Oct-15		3-Nov-15	November 3-4, 2015	5-Nov-15	4-Dec-15						860,000.00	860.000.00					Commerce & Industry /PICPA / Commission n Audit	Oct. 14, 201 Oct. 20, 201 Oct. 13, 201

Preparent t AQUILINA V. DELA CRUZ BAC SECRETARIAT

